FIELD / QUAD RESERVATION REQUEST
Department of Campus Recreation

CONTACT INFORMATION

Department/Student Organization: _____

Event Title: _____

Contact Name: _____ Contact Phone: _____

Contact Email: _____ Today's Date: _____

REQUEST

Day	Date	Start Time (include setup)	End Time (include teardown)	Quad

Quad Names: •Brown Field •Bruff Quad •LBC Quad •Mayer Quad
•Monroe Quad •Newcomb Quad •Sharp Lawn •Zimple Quad

Invitation Status: Open to Public_____ Tulane Community _____
By Invitation _____ Members Only _____

Event Cost: Free _____ Admission Charged _____

Estimated Attendance: _____

Event Description: (include vendors, sponsors, and activities)

_____

_____

_____

_____

Acknowledgement of Policy
I have read and understand all policies regarding the use of Tulane University quads/fields. I understand that any scheduled event could be cancelled due to weather or field conditions. I understand I am responsible for consulting with other departments (facility services requirements, security, parking, etc.) for specific needs for the event.

_____ _____ _____
Student Representative Date Phone

_____ _____ _____
Organization Adviser/Dept. Rep. Date Phone