



MOTOR VEHICLE REPORT CONSENT AND INFORMATION FORM

Job Applicants and/or Employees (not including Student Employees): _____ (initial here)

I understand and agree that in connection with my application for employment and/or my continued employment with Tulane University ("Tulane"), Tulane needs to obtain motor vehicle record (MVR) information to confirm my eligibility or continued eligibility to drive Tulane vehicles (whether owned, leased or rented) in the course and scope of my employment. I understand that Tulane has an established MVR review policy that my driving history will be compared against to determine my driving eligibility. I have received a summary of my rights under the Fair Credit Reporting Act (15 USC Sec. 1681-1681(u)).

Students (including Student Employees) and/or Volunteers Only: _____ (initial here)

I understand and agree that Tulane needs to obtain motor vehicle record (MVR) information as a prerequisite to determine my eligibility to drive Tulane vehicles (whether owned, leased or rented) for Tulane-authorized activities. I understand that Tulane has an established MVR review policy that my driving history will be compared against to determine my driving eligibility. I further understand that Tulane will comply with all applicable laws, including the Family Educational Rights and Privacy Act (FERPA), and will not release or distribute any MVR information unless legally obligated to do so.

All Drivers: _____ (initial here)

I understand and agree that Tulane may use an outside agency to research my motor vehicle and driving records and that the outside agency will provide an MVR report to Tulane. Under the provisions of all applicable federal, state and local laws, I hereby authorize and permit Tulane, without reservation, to obtain an MVR from any and all states in which I have held a driver's license. I agree that a copy or facsimile of this authorization shall be valid as the original. This authorization shall remain on file and shall serve as an ongoing authorization for Tulane to obtain my MVR for lawful purposes at any time during my affiliation with Tulane unless revoked in writing. I understand that I have the right to receive a copy of the MVR report from the consumer reporting agency that compiled the report and to dispute any incomplete or inaccurate information directly with the consumer reporting agency.

I hereby agree to release, indemnify and hold harmless any person, firm or entity that discloses matters in accordance with this authorization, as well as Tulane, its employees, agents and representatives, from any and all liability or damages of whatever kind or nature, whether known or unknown, which may at any time arise or result from the request for use of and/or disclosure of any information pursuant to this authorization, except to the extent that such liability or damages arises or results from a violation of any applicable law.

I understand that I am required to notify the Office of Insurance & Risk Management in writing of any driver's license suspension or revocation for any reason.

DRIVER INFORMATION

Please check applicable box: Staff Faculty Student Job Applicant (Applicable Position: _____)

Print Full Name _____ DOB (mm/dd/yyyy) _____

Exactly as it appears on driver's license

Email Address _____ Phone No. _____ Department/Organization _____

List all states in which you have been licensed in the last 5 years _____ List corresponding license number(s): _____

Expiration Date of Current License ____/____/____ First Received License (mm/yyyy) ____/____/____

Have you received any moving violation(s) or been involved in any accident (including no-fault) within the past 5 years? Y N

If "Yes". list and explain in full detail, giving applicable dates, exact nature of offense, etc. (for speeding tickets, provide details on mph over posted limit). An offense may not disqualify you as a driver, but a false statement will.

Signature _____

Date _____